



Approved
5-20-2013

ROCKLIN ACADEMY FAMILY OF SCHOOLS

Board Meeting Minutes Meeting Held at 660 Menlo Drive 6:30 p.m., Monday, April 22, 2013

Voting Members: Chairman Doug Johnson, Rick Miller, Adam Schwarz and David George

Voting Members Absent: Melissa Garrido (arrived for the last four items), Peggy Broussard and Nate Pomeroy

Visitors: Paul Gallo, Lisa Haddad, Diana Higashi, Elise Siegers and Jake Rosenberg

Staff Present: Phil Spears, Brigid Perakis, Miken Dayton, Amy Alford, Heidi Little, Gregg Moses, Jillayne Antoon, Wendy Mitchell and Laura Regan

Call to Order: The meeting was called to order at 6:33pm.

Hearing of Visitors: None

V. Board Member Comments

David George attended two showings of the Western Sierra musical and was very proud of the students. He is putting together a girls basketball tournament with Mike Wells, the Athletic Director.

Doug Johnson attended two Western Sierra musical performances as well and was impressed.

Amy Alford reported that the kindergarten spring performance was just held.

VI. Consent Agenda

- a. Enrollment: Rocklin Academy Turnstone, Rocklin Academy Meyers, and Western Sierra Collegiate Academy – *Informational item only*
- b. Minutes of March 18, 2013 – *Approval*
- c. Minutes of March 22, 2013 – *Approval*
- d. Expenditures – *Review and approval*
- e. Authorization to Pay – *Review and approval*
- f. Check Register – *Review*
- g. Donation Acceptance – *Acceptance of gifts made to the Rocklin Academy Family of Schools or the PSPs*

The consent agenda was passed. Miller/Schwarz (4-0)

VII. Administrative Reports

Phil Spears introduced the new board meeting format with the board packet and agenda being projected for the information of the board members and audience.

VIII. PSP, Committee and ASB Reports

Greg Moses reported that the Western Sierra Blue and Gold Gala raised around \$9,500.

IX. Information Action

(a) Fundraising Committee

The Board approved a motion to establish a Local Education Foundation (LEF) in the form of a 501(c)(3) with its own Board of Directors. George/Johnson (4-0)

(b) Annual Calendar

The Rocklin Academy and Western Sierra 2013-14 calendars were approved. Miller/George (4-0)

(c) Expansion Update

Due to the most recent delays experienced in the efforts to open Rocklin Academy 3, the administration is recommending that Rocklin Academy discontinue the plans of opening the new K-6 school for the 2013-14 school year. The time needed to complete the lease agreement, complete tenant improvement drawings, obtain city approval of the design and complete the construction is not sufficient. By delaying the opening, this will give Rocklin Academy more time to develop the opening of the school to its fullest. The administration is looking forward to the opportunity to move forward with the opening in 2014-15.

Chairman Doug Johnson extended his thanks to Phil Spears, Jillayne Antoon, Robin Stout and Jerry Simmons for all their work and effort they have put into the opening the new school. David George also extended his thanks to administration for using prudence in their decision making.

Chair of the Finance Committee, Jake Rosenberg showed a Powerpoint with financial information regarding expansion.

(d) MOU with Newcastle School District

Two MOUs were approved by the Newcastle School District. Their legal counsel advised them to separate the Special Education and the General Operational MOU into two separate documents. The MOUs were reviewed and approved. Miller George (4-0)

(e) Letter of Intent of Board Members

Two board members, Nate Pomeroy and Melissa Garrido, will be stepping down from the Board in August. Doug Johnson stated that there is an interest in having a board member with expertise in fundraising, and well as a board member who is not a parent of a Rocklin Academy or Western Sierra student. David George volunteered to chair the Board Member Selection Committee. Diana Higashi offered to assist in the efforts.

(f) Review of Progress Towards SMART Objectives

Administration announced the positive steps taken towards achieving the SMART Objectives. There were a few objectives that need to be worked on, and those were reviewed with the Board. David George specifically asked that efforts be made to educate the community more effectively on the purpose of charter schools. The administration hopes to do more work within the community in the next year.

(g) Overview of Core Values Evaluation/Parent Survey

Jillayne Antoon reviewed the history and work of the Core Values Team and their two year effort. The team recommended that the Core Values survey and the parent survey be combined. Diana Higashi recommended a parent take the survey to assess the amount of time it takes to complete it. Board members will let the Board President know by the end of the week their input on the surveys.

(h) Common Core

An overview of the standards, as well as an update of what work the faculty has done thus far with the Common Core was presented by Principal Jillayne Antoon, and teachers Laura Regan and Wendy Mitchell. The standards need to be implemented by the Spring of 2015.

Visitor Paul Gallo expressed his concern with the Common Core program and urged the Board to take a closer look.

(i) Update on Proposed Changes to Bond Agreement

The investors have made an unofficial agreement to change the cash flow arrangement. The request to revise the bond language in the areas of days cash on hand covenant, and increasing the short term debt limit remain under consideration. Administration will be putting together calculations for the investors with and without the financials from RA3. The investors are interested and supportive, but are doing their due diligence.

Budget Development

For the past month, administration has been working on the budget. The Board reviewed and approved the administration's suggestions for the budget process. Another meeting will occur at the cabinet level, and then a special meeting will take place at which time the Board will review the budget work.

Wendy Boyd “Beyond the Call” Award

There were one dozen nominations from parents for the “Beyond the Call” award. Next year the committee will solicit even more nominations. The committee recommended that a policy be put in place that a volunteer can only be given the award once. George/Garrido (5-0)

All nominees will be invited to the next meeting, and at that time Wendy Boyd will present the award.

The meeting was adjourned at 9:12 pm.

Respectfully submitted,

Nicole Alldredge